



The Charitable Foundation of the Building  
Industry Association of San Diego County

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## **Criteria for Construction Projects**

(Established 2007)

- I. Recipient Requirements (prospect must meet the following minimum criteria)
  1. Must be a certified non-profit organization or a school.
  2. Must be in San Diego.
  
- II. Primary Project Participation Criteria (preference for BIA Cares project participation will be given to groups meeting the following criteria)
  1. The request for BIA Cares participation came to BIA Cares through a San Diego BIA builder member or is supported by a builder member.
  2. Construction can be done on a reasonable time schedule. Preferably within one year from start to finish.
  3. Project benefits a “large” number of people.
  4. We have not already constructed a project for the organization in recent years.
  5. BIA Cares will receive long-lasting identification with the project.
  6. Overhead expenses will be minimal in relation to the benefits.
  7. The project has widespread appeal to members of the BIA of San Diego.
  8. BIA Cares has the right to approve all public endorsements and issue our own public announcements.
  9. BIA Cares has neither liability nor maintenance responsibility for the project.
  
- III. Secondary Participation Criteria (if requests do not meet the primary criteria, secondary consideration will be given to the following)
  1. Request came from a San Diego BIA associate member or was an unsolicited request.
  2. Timing of project is on a longer time line (over one year).
  3. Project benefits a “limited” number of people.
  4. We have already done a project for the group in the recent years.
  5. BIA Cares will not receive long-lasting identification with the project.
  6. Overhead expenses are relatively high in relation to benefits.
  7. The project has limited appeal to members of the BIA of San Diego.
  8. BIA Cares does not have the right to approve public endorsements or issue our own public announcements.
  9. Under no circumstances will BIA Cares have liability or maintenance responsibilities for the project.

IV. Timing & Amount of Donations

1. Project requests will be reviewed twice a year – once in first six months of the year, once in second six months of the year. The first round of applications will be accepted from January through the end of March, with review in April and May, and voting in June. The second round of applications will be accepted from July through the end of September, with review in October and November, and voting in December.
2. Total annual amount to be committed to construction projects will be determined during the annual budget process, divided into roughly equal amounts in the first and second halves of the year.

V. Review Procedure

1. Requests must be in writing & include: name of organization making request, address & phone number, contact person, tax i.d. number, amount of request, what funds will be used for, financial statement, and timing needs.
2. New Projects Committee will review requests twice each year.
3. New Projects Committee will make recommendations to board regarding which groups to contribute to and amount of contribution.
4. Full BIA Cares Board votes for final projects.
5. Main board of the BIA of San Diego makes final approval.

***BIA Cares is a 501(c)3 non-profit organization***